

DRAFT

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Fiscal Year 2023

Work Plan and Calendar

Oct. 1, 2022 – Sept. 30, 2023

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ABOUT THE HANFORD ADVISORY BOARD

The Hanford Advisory Board (HAB) is a nonpartisan and broadly representative body consisting of a balanced mix of the diverse interests that represent groups or communities affected by the Hanford Site cleanup mission. As set forth in its charter, the primary mission of the HAB is to provide informed recommendations and advice to the U.S. Department of Energy (DOE), the U.S. Environmental Protection Agency (EPA) and the Washington State Department of Ecology (Ecology), also known as the Tri-Party Agreement (TPA) agencies, on select major policy issues related to Hanford cleanup.

The goal of the HAB is to develop consensus policy recommendations and advice to the benefit of the cleanup mission and is representative of the diverse opinions and perspectives of communities and organizations throughout the affected region.

The HAB is intended to be a component for Hanford tribal and public involvement, but not to be the sole conduit for those activities. The HAB assists the agencies in focusing public involvement. Through its open public committee and board meetings, advice on agency public involvement activities, and the responsibilities of HAB members to communicate with their constituents, the HAB assists the broader public in becoming more informed and meaningfully involved in Hanford cleanup decisions.

Board and Committee meetings are recorded and posted on the [Hanford YouTube page](#).

Scope of Issues

The primary mission of the Hanford Site is cleanup, including both waste management and environmental restoration activities.

It is recognized, however, that it will not be possible for the HAB to provide informed recommendations and advice on all Hanford policy issues, be they directly related to the cleanup mission or not. A fundamental responsibility of the HAB is to respond to requests for policy-level advice from the TPA agencies. Therefore, annually, the TPA agencies will provide the HAB with a draft work plan and consult with HAB leadership on the major policy issues on which it is anticipated the HAB's advice would be helpful.

COMMITTEES

The Hanford Advisory Board consists of the following committees, which may develop related advice for consideration by the full board. Except where noted, committee meetings are open to all HAB members and the public.

River and Plateau Committee (RAP): Considers issues related to contaminated areas along the Columbia River, institutional controls, waste importation, Hanford's Central Plateau facilities, waste burial grounds, and groundwater contamination and remediation.

Tank Waste Committee (TWC): Considers topics related to storage, retrieval, treatment, and disposal of Hanford's tank waste, supplemental treatment, and the Waste Treatment and Immobilization Plant.

Health, Safety, and Environmental Protection Committee (HSEP): Considers how Hanford cleanup activities and site operations affect public health, worker safety and the environment.

Budgets and Contracts Committee (BCC): Identifies and tracks Hanford's annual cleanup priorities.

Public Involvement and Communications Committee (PIC): Provides input on public involvement activities and materials. Develops means for HAB members to educate and inform the public about the HAB's work.

Executive Issue Committee (EIC): Assists the TPA agencies, facilitators, board chair, and vice chair in developing and reviewing HAB and committee agendas; coordinating HAB activities; discussing HAB issues; recommending modifications to HAB processes, guidelines, and practices; and preparing drafts of materials for HAB consideration as needed.

Committee of the Whole (COTW): Some Hanford topics span the scope of multiple committees or are too complex for one committee to tackle. When this situation occurs, a COTW can be suggested either at the HAB or committee level.

CALENDAR

The TPA agencies will support regular meetings of the HAB and its committees, issue manager and special meetings.

The board and committees will meet regularly throughout the year except for July. The board will have a leadership workshop in the spring to discuss the next year's draft work plan and calendar, as well as other items important to the HAB's operations and processes.

Board meetings will normally have three components: presentation, discussion and action. Except where noted, all HAB meetings are open to the public and will be announced with a *Federal Register* notice.

During full board meetings, primary members (or alternates when the primary member is not present) may take a vote on draft advice provided a quorum is reached.

Presentation meetings will be in a hybrid format as conditions allow and will be scheduled in the evening to allow for maximum member and public participation. Board discussion and action meetings will be in a hybrid format as conditions allow and will be scheduled during normal business hours.

- **Presentation meetings** will be 1 – 4 p.m. and 5 – 8 p.m., four times a year. The intent of the evening component is to improve meeting accessibility for members of the public who cannot attend during regular business hours
- **Board work meetings** for discussion of board business will be 9 – 11 a.m. and 1 – 4 p.m. the day following presentation meetings
- **Committee of the Whole** meetings will be twice annually in a hybrid format as appropriate, normally 1 – 4 p.m. to discuss Site cleanup priorities, the DOE 5-Year Plan and EM 10 Year Strategic Vision, or other topics
- **Committee meetings** will be held quarterly in a hybrid format as appropriate normally, 9 – 11 a.m. and 1 – 4 p.m.
- **Issue Manager meetings** and committee meeting planning calls will be held as needed
- **Committee Leadership calls** are held the last Wednesday of most months to discuss preparations for future meetings

Calls or meetings may be added, cancelled or rescheduled as needed.

The following topics and briefings are anticipated to be presented during FY2023. Topics and briefers are subject to change based on availability and events. Emerging issues may be added to the work plan with the agreement of the EIC and TPA Agencies.

October 2022

- Oct. 4: PIC – (PIC 1) Increasing HAB member and public participation in comment periods
- Oct. 5: TWC – (TWC 2) Tank Integrity, retrievals update
- Oct. 19 – 20: HAB
 - DOE, EPA, Ecology updates
 - Waste Treatment and Immobilization Plant / Direct-Feed Low-Activity Waste program / Bechtel National Inc. scope update

November 2022

- Nov. 8: RAP – Groundwater update (RAP 4)
- Nov. 9: HSEP – 324 Mock-up facility (HSEP 1)
- Nov. 15: COTW – Cleanup Priorities; CERCLA/RCRA/Site Dangerous Waste Permit
- Nov. 16: EIC – Discussion of FY2024 Membership Package

December 2022

- No HAB meetings

January 2023

- Jan. 18: EIC
- Jan. 25-26: Board
 - DOE, EPA, Ecology updates
 - Tank Farm / Washington River Protection Solutions scope update

February 2023

- Feb. 7: PIC – TBD
- Feb. 8: TWC – Waste Treatment and Immobilization Plant updates (TWC 1)
- Feb. 14: BCC – Cleanup Priorities
- Feb. 15: EIC

March 2023

- March 7: RAP – 324 Building Disposition Project updates (RAP 1)

April 2023

- April 12: EIC
- April 19-20: HAB
 - DOE, EPA, Ecology updates
 - Central Plateau / River Corridor / Central Plateau Cleanup Company (CPC Co.) scope update

May 2023

- May 9: PIC / HSEP – Safety and emergency preparedness and notifications, worker safety, traffic improvements (HSEP 2)
- May 10: TWC – System Plan 10 discussion (TWC 3)
- May 16: COTW – Environmental Justice; Justice40 impacts at Hanford (PIC 2/3)

June 2023

- June 6: RAP – Waste Encapsulation and Storage Facility (WESF), (RAP 3) 100K Area (RAP 1) updates
- June 7: HSEP – TBD
- June 13-14: EIC Leadership Conference

July 2023

- No HAB meetings

August 2023

- Aug. 8: PIC – Increasing member and public participation (PIC 1)
- Aug. 9: TWC – Commissioning updates (TWC 1)
- Aug. 23 – 24: HAB
 - DOE, EPA, Ecology updates
 - Hanford Mission Integration Solutions (HMIS), HPM Corp. (HPMC) scope update

September 2023

- Sept. 12: RAP –Infrastructure upgrades (RAP2)
- Sept. 13: BCC – TBD
- Sept. 20: EIC

WORK PLAN

Briefings should answer the following questions, as appropriate:

- 1) Are there decisions or milestones coming soon?
- 2) What is the project schedule, or do you expect delays?
- 3) Is there funding to complete the project?
- 4) When will work start/end?
- 5) Are there opportunities for Board input?
- 6) What is the risk/benefit?
- 7) How does this project support the overarching Hanford Site vision?

There may be additional questions asked.

River and Plateau Committee

	Topic	Action	Outcome
1	Status of removal / remediation actions <ul style="list-style-type: none">• 324 Building• Milestones and schedules• 100K Area remediation work	Update	Information
2	Infrastructure upgrades	Update	Information
3	Waste Stabilization and Disposition <ul style="list-style-type: none">• Encapsulation and Storage Facility update	Update	Information
4	Groundwater updates	Update	Information

Tank Waste Committee

	Topic	Action	Outcome
1	Direct-Feed Low-Activity Waste Program <ul style="list-style-type: none">• Commissioning• Operations	Update	Information
2	Tank Integrity, retrievals and closures	Update	Information
3	System Plan 10 discussion	Update	Information
4	Low Activity Off-Site Waste Disposal	Update	Information

Health, Safety and Environmental Protection Committee

	Topic	Action	Outcome
1	Worker safety and health, including traffic safety	Update	Information
2	Safety and emergency preparedness and notifications	Update	Information

3	Annual site environmental report	Update	Information
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Public Involvement and Communications Committee

	Topic	Action	Outcome
1	Increasing HAB member and public participation	Update	Information
2	Establishing an understanding of environmental justice and stakeholders (including HAB committees), topics and activities relevant to the Hanford cleanup mission	Update	Advice
3	White House Justice40 Initiatives at Hanford	Update	Information

Budgets and Contracts Committee

	Topic	Action	Outcome
1	President's FY24 budget request	Update	Information
2	Clean-up priorities	Discussion	Advice

Executive Issues Committee

	Topic	Action	Outcome
1	Input for member recruitment	Discussion	Information
2	Member training, mentorship	Discussion	Information
3	Issue Manager Team sponsorship	Discussion	Information
4	Review of foundational documents, policies	Discussion	Information